CHECKLIST GUIDE

1

If the Dog or Cat is:

Not Located in Hawaii; and

Flying To:

HNL – Honolulu
Island of Oahu

Use: Checklist **1** for Direct Airport Release (DAR) & 5 Day Or Less Program

2

If the Dog or Cat is:

Not Located in Hawaii; and

Flying To:

KOA – Kona
Island of Hawaii

OGG– Kahului
Island of Maui

LIH– Lihue
Island of Kauai

Use: Checklist **2** for Requesting Direct Airport Release at Kona, Kahului and Lihue Airports

3

If the Dog or Cat is:

Located in Hawaii;
Leaving the state; and

On return Flying To:

HNL – Honolulu
Island of Oahu

Use: Checklist **3** Only for Dogs and Cats Located in Hawaii that are Departing and Returning for Direct Airport Release and the 5 Day Or Less Program

4

If the Dog or Cat is:

Located in Hawaii;
Leaving the state; and

On return Flying To:

KOA – Kona
Island of Hawaii

OGG– Kahului
Island of Maui

LIH– Lihue
Island of Kauai

Use: Checklist **4** Only for Dogs and Cats Located in Hawaii that are Departing and Requesting Direct Airport Release at Kona, Kahului and Lihue Airports on Return

CHECKLISTS

The checklists on the following pages have been created to assist owners in preparing their dog or cat to enter Hawaii without quarantine.

Please check each box after you read and understand each item so that all the procedures are followed.

If all procedures are not followed in the case of Direct Airport Release (DAR) in Honolulu, the dog or cat will be: denied Direct Airport Release and will undergo quarantine up to 120 days until requirements are met for release; or transported out-of-State at the owner's expense

If all procedures are not followed in the case of neighbor island entries, the dog or cat will be denied entry at Kona, Kahului or Lihue Airport. Pets that are denied entry will be transported to Honolulu for inspection and/or quarantine or transported out-of-State at the owner's expense.

For complete information, additional forms and Checklists such as "Checklist for Pets Arriving from British Isles, Australia, Guam and New Zealand", go to the Hawaii Department of Agriculture's, Animal Quarantine Information Page at:
hdoa.hawaii.gov/ai/aqs-info

HDOA is committed to maintaining an environment free from discrimination, retaliation, or harassment on the basis of race, color, sex, sexual orientation, religion, national origin, age, or disability with respect to any employment, program or activity.

Should you feel you have been discriminated against, please contact the HDOA Title VI Coordinator at 1428 S. King Street, Honolulu, HI 96814, (808) 973-9560 or via email at hdoa.info@hawaii.gov. For information on how to file a complaint, go to: http://hdoa.hawaii.gov/blog/main/discriminationcomplaints/.

3 Checklist 3 Only for Dogs and Cats Located in Hawaii That are Departing and Returning for Direct Airport Release (DAR) & 5 Day Or Less Program

HNL - HONOLULU, OAHU

Owners with dogs or cats in Hawaii that are leaving and wishing to fly their pet back direct to Ellison Onizuka Kona International Airport at Keahole, Kahului Airport or Lihue Airport on return, Refer to "Checklist 4 Only for Dogs and Cats Located in Hawaii that are Departing and Requesting Direct Airport Release at Kona, Kahului and Lihue Airport on Return" instead.

Only dogs or cats located in Hawaii (and not under quarantine) are eligible for this program. Requirements listed detail specific timing for rabies vaccinations and testing that must be completed before the animal leaves Hawaii. ALL steps need to be completed as detailed to qualify. If you are unable to meet the following requirements, your pet will undergo quarantine for up to 120 days.

Step 1 LOCATED in HAWAII

- ☐ The dog or cat cannot be in quarantine.
- ☐ The pet must be located in Hawaii, planning to depart* and return to the State.
  * All requirements on this checklist must be completed before departure from Hawaii.
- ☐ A health certificate issued by a licensed veterinarian in Hawaii for departure from the State is required. This health certificate must contain the pet's Hawaii address and date of departure from Hawaii.
- ☐ This health certificate must be submitted to the Animal Quarantine Station as proof the pet originated in Hawaii. (Also see "Step 6, Documents" and "Step 7, Submitting Documents")

Step 2 MICROCHIP NOTE! Make sure the microchip is working!

- ☐ Microchip Number:_____
- ☐ Your dog or cat must have an electronic microchip implanted (Required before an FAVN rabies antibody blood test is performed).
- ☐ The microchip has been recently scanned by a veterinarian to verify that it is working and that the microchip number is correct. NOTE! Make sure the microchip is working!
- ☐ If any pet cannot be identified by scanning the microchip, it will not qualify for either Direct Airport Release or the 5 Day Or Less program and will be assigned to 120 days quarantine.

Step 3 RABIES VACCINATIONS

- ☐ The pet must have been vaccinated at least two times for rabies in its lifetime.
- ☐ These rabies vaccines were administered more than 30 days apart.
- ☐ The most recent rabies vaccination must have been administered:
  - ☐ In Hawaii;
  - ☐ No less than 14 days before the dog or cat departs Hawaii and
  - ☐ The vaccination certificates must list the vaccine name, lot or serial number, booster interval, vaccination date and expiration date.

NOTE! Two rabies vaccinations are required. The pet's most recent rabies vaccination must not be expired when your pet returns to Hawaii. **If return to Hawaii occurs after the most recent rabies vaccination expires, the animal is subject to quarantine.**

3 Checklist 3 Only for Dogs and Cats Located in Hawaii That are Departing and Returning for Direct Airport Release (DAR) & 5 Day Or Less Program

HNL - HONOLULU, OAHU

Step 4 FAVN RABIES ANTIBODY TEST

RFFIT **NOTE! Do NOT do a RFFIT test**

- ☐ **NOTE!** Be sure **"HAWAII"** is listed as the destination on the lab submission form! Do the FAVN Rabies Antibody Test. A passing test is valid for 36 months.
- ☐ The test was done at an approved lab (Auburn University (AU), Kansas State University (KSU) or the DOD Food Analysis and Diagnostic Laboratory in Texas (DOD).
- ☐ The day after AU, KSU or DOD received your pet's blood sample must **not be less than 14 days** before the date of departure from Hawaii.

  Note! Be aware that use of an intermediate lab (Antech, Idexx, etc.) may delay the date AU, KSU and DOD receives your pet's sample.
- ☐ The result of the pet's blood test was greater than or equal to 0.5 IU/ml.
- ☐ Obtain a copy of this successful blood test result from your veterinarian showing the pet's microchip number for your records. Do not contact the laboratory directly.

IMPORTANT!: The test must also have a **result ≥ 0.5 IU/ml**. A passing test is valid for 36 months.

WARNING! Departing Hawaii before the dog or cat has passed a FAVN rabies antibody test will result in disqualification of a pet from the 5 Day Or Less quarantine program and Direct Airport Release on return if the pet does not pass the test.

Step 5 DOCUMENTS REQUIRED

Dogs and Cats whose paper documents were not received 10 days or more before arriving in Hawaii and those that have to be qualified at the AAQHF for DAR will be charged $244 for airport release at HNL instead of $185

The following paper documentation must be received by the Animal Quarantine Station 10 days or more ahead of the planned date of arrival for Direct Airport Release

- ☐ Completed Dog & Cat Import Form AQS-279. (Does NOT have to be notarized.)

IMPORTANT! Authorized Handlers and Transport Companies shall not be listed as owners of an animal. Not identifying and listing the legal owner of the animal on the Dog and Cat Import Form (AQS-279) is considered fraud and will create delays in processing and **possible disqualification.**

- ☐ Original rabies vaccination certificates for the **two** most recent rabies vaccinations with actual veterinarian's signature in ink.
- ☐ Payment of fees ($185 per pet in advance for Direct Airport Release or $244 for 5 Day Or Less program) by Cashier's Check or Money Order. Personal checks not accepted.
- ☐ The health certificate issued by a veterinarian in Hawaii when the pet departed Hawaii that lists rabies vaccine name, lot or serial number, booster interval, vaccination date and expiration date. This health certificate shall contain the pet's Hawaii address and date of departure.

3 Checklist 3 Only for Dogs and Cats Located in Hawaii That are Departing and Returning for Direct Airport Release (DAR) & 5 Day Or Less Program

HNL - HONOLULU, OAHU

Step 5 DOCUMENTS REQUIRED (continued)

☐ If an animal will be returning to Hawaii more than 14 days after departing the state, then an additional health certificate is required before returning to Hawaii.

The same Hawaii health certificate used for departure may be used for the return to Hawaii **if** the pet will be returning within 14 days of the date the Hawaii health certificate was issued. In this case a second health certificate is not required.

☐ A veterinarian must treat the pet for ticks with a product containing a long-acting product labeled to kill ticks (Revolution® is not acceptable) within 14 days of return to Hawaii and the product name and date of treatment must be recorded on the pet's health certificate.

☐ If you are applying for re-entry under the same OIE-FAVN blood test and rabies vaccinations that have not expired yet, you must have a copy of the Airport Release card given to you when your pet was released at the airport on the previous arrival in Hawaii.

Step 6 SUBMITTING DOCUMENTS

Note! Do not send documents in separately. Send all documents (Dog & Cat Import Form (AQS-279), two rabies vaccination certificates, Hawaii issued health certificate and payment) in together more than 10 days before return to Hawaii. Personal checks and Faxes are not accepted!

☐ Send documents to: Animal Quarantine Station, 99-951 Halawa Valley Street, Aiea, Hawaii 96701.

☐ Allow for delivery time to ensure documents are **received** by the Animal Quarantine Station (AQS) more than 10 days before the pet is scheduled to arrive in Hawaii at the Daniel K. Inouye International Airport (HNL) in Honolulu for direct airport release. **Failure to send documents as instructed will incur additional fees and can disqualify a pet from airport release.**

Note!

☐ Dogs and cats that have to be qualified on arrival in Hawaii for release because documents (other than the Health certificate) were not received by the AQS 10 days or more before arrival **will be assessed the 5 Day or Less fee of $244; not the Direct Airport Release fee of $185** and $130 for Re-Entry**.**

Except for the health certificate, hand carrying in documents for review at the AAQHF will substantially delay release because dog and cat owners who properly submitted documents 10 days or more before arrival, will receive priority.

☐ Animals will not qualify for the $98 reduced re-entry fee when documents are not received by the Animal Quarantine Station 10 days or more before the re-entry. In this case, the higher fee of $130 for each dog and cat released at the airport shall apply.

☐ Send your documents by mail with return receipt to verify delivery, or by an overnight carrier that provides tracking of your documents

☐ If you didn't send the original health certificate to the AQS in advance of your pet's arrival, you must provide it upon arrival at the Airport Animal Quarantine Holding Facility. If you fail to bring the original health certificate (photocopy not acceptable), your pet will not be released.

☐ Retain copies of necessary qualification documents (health certificate, rabies vaccination records, and blood test result) for your files and to accompany your pet as a backup.

3 Checklist 3 Only for Dogs and Cats Located in Hawaii That are Departing and Returning for Direct Airport Release (DAR) & 5 Day Or Less Program

HNL - HONOLULU, OAHU

Step 7 OTHER

- ☐ It is recommended that you check your pet's FAVN Rabies Antibody blood test results for the 5 Day Or Less program at the Hawaii Department of Agriculture web site: hdoa.hawaii.gov/ai/aqs-info

- ☐ **Direct Airport Release**
  You must arrange for your pet to arrive at the Airport Animal Quarantine Holding Facility at the Daniel K. Inouye International Airport HNL during **normal inspection hours between 8:00 AM to 4:30 PM**.

  Note!

  It may take up to one hour for the airlines to transport a pet to the Airport Animal Quarantine Holding Facility [Phone: (808) 837-8092] and animals not delivered to the facility during normal inspection hours will not be released at the airport when they arrive.
  Warning!: Inspection hours are subject to change at any time without notice.

- ☐ Animals on international flights will need to clear U.S. Customs **before** they may be released from the Airport Animal Quarantine Holding Facility. Please check with your airlines regarding U.S. Customs clearance to assure they will be open to process your pet for release.

- ☐ You must contact the AAQHF and notify them at (808) 837-8092 if you cannot pick up your pet the day it is delivered to the Airport Animal Quarantine Holding Facility (AAQHF) in HNL during normal inspection hours between 8:00 AM to 4:30 PM.

- ☐ The pet may be available for pick up from between 8:00 to 10:00 AM at the AAQHF the next day, or it may be transferred to the Animal Quarantine Station (AQS) the following morning. Pets transferred to AQS or at AAQHF after 10 AM, are entered into the 5 Day Or Less program. Fees for the 5 Day Or Less program are $244 per pet.

- ☐ Your pet will not qualify for direct airport release if ticks or other parasites are found at the time of arrival.

- ☐ Direct Airport Release will not be possible when prohibited by Federal airport security advisories. Under those circumstances pets will be released the following day at the Animal Quarantine Station 99-951 Halawa Valley Street, Aiea, Hawaii 96701, phone: (808) 483-7151, during normal office hours:

Monday through Friday:	9:00 AM to 11:00 AM & 1:00 PM to 4:30PM
Saturday, Sunday, State Holidays**:**	8:00 AM to 10:00 AM & 12:00 PM to 3:30PM

NOTE! Pet owners should bring a baggage cart or other means to transport their crated pet from the Airport Animal Quarantine Holding Facility to the Inter-island Terminal if traveling on to a neighbor island after release of their pet in Honolulu. There are no carts or porters at the Airport Animal Quarantine Holding Facility.

- ☐ The pet owner is responsible for arranging all transportation for the pet once it is released from the Airport Animal Quarantine Holding Facility in Honolulu. An animal may only be released to:
  - The Owner listed on a Dog and Cat Import Form (AQS-279);
  - The Consignee identified on the shipmaster's declaration; or
  - The Co-owner(s) or Authorized Handler listed on a Dog and Cat Import Form (AQS-279).

  If you are not traveling with your pet, you must arrange with the airlines to consign your pet to the individual who will pick up your pet.

3 Checklist 3 Only for Dogs and Cats Located in Hawaii That are Departing and Returning for Direct Airport Release (DAR) & 5 Day Or Less Program

HNL - HONOLULU, OAHU

Step 7 OTHER (continued)

- ☐ Due to Federal security regulations at the Honolulu International Airport, all pets must be secured in their flight carriers when picked up from the Airport Animal Quarantine Holding Facility. Do not remove your pet from its transport carrier on airport property!
- ☐ You must notify the Animal Quarantine Station prior to arrival, follow the same procedures, and meet all the requirements each time your pet enters or returns to Hawaii.
- ☐ You will pay a fee of $185 per pet for Direct Airport Release or $244 per pet for the 5 Day Or Less program each time your pet enters or returns to Hawaii unless it qualifies for subsequent entry fees outlined in: "Re-Entry Fee Requirements".
- ☐ Unless prior arrangements are made with the Airport Animal Quarantine Holding Facility (AAQHF), DAR - Pets arriving between 4:30 PM and 8:00 AM will be transferred to the Animal Quarantine Station if not picked up between 8 to 10 AM at the AAQHF during the subsequent inspection period, and entered into the 5 Day Or Less program at $244. The first day of quarantine shall be the day following the date of animal arrival into the State. In this situation, after all necessary documents are received and verified, pets may be picked up at the Animal Quarantine Station, 99-951 Halawa Valley Street, Aiea, Hawaii 96701, phone: (808) 483-7151, during normal office hours:

  Monday through Friday: 9:00 AM to 11:00 AM & 1:00 PM to 4:30 PM
  Saturday, Sunday, State Holidays: 8:00 AM to 10:00 AM & 12:00 PM to 3:30 PM

- ☐ Any dog or cat not picked up on its scheduled date for release is considered "Overdue" and an additional $17.80 fee is added for each day a pet remains beyond its scheduled release date. Animals are not allowed to remain in AQS past their scheduled release date.
- ☐ Due to the high volume of telephone calls it's recommended you contact staff with questions, by email to rabiesfree@hawaii.gov.

Information included in this publication is subject to change and revision at any time without notice

Hawaii Department of Agriculture contacts: Animal Quarantine Station
telephone: (808) 483- 7151 fax: (808) 483-7161
email: rabiesfree@hawaii.gov