

MOLOKAI IRRIGATION SYSTEM ADVISORY BOARD MEETING  
MINUTES

10:00 am, July 20, 2010  
(via video conference)

- I. Call to Order: James Boswell, Chairman, called the meeting to order @ 10:03 am.  
Board Members Present: Steven Arce, James Boswell, Audwin Calario, Lynn DeCoite, and Moke Kim
- Guest: Duane Okamoto, Brian Kau, Randy Teruya, and Oscar Ignacio, HDOA and Megan Stephenson, Molokai Dispatch
- II. Approval of Agenda: Moke Kim moved to accept the agenda; seconded by Steven Arce; motion carried.
- III. Approval of Minutes: Duane requested the following corrections:
- Item D. (5<sup>th</sup> bullet point) – “Total expenses decreased primarily because of a decrease in electrical costs and also because of a decrease in “other” costs.
  - Item E. (last bullet point) – “Kammy said they were in the process of changing the name to Moku Puni, not that they had already did. They need to change formal registration documents.” Duane also clarified that Moku Puni has to develop a process to select a candidate and that the nominee has to come before the homestead reps on the board for approval before going to the Governor.
- MOTION: Lynn DeCoite moved to accept the minutes, as corrected; seconded by Steven Arce; motion carried.
- IV. Old Business
- A. System Update – Reported by Oscar Ignacio:
- Water level in reservoir @ 16.0'; compared to 17.5' last year at same time.
  - 2.63 mgd reservoir inflow; 3.25 mgd reservoir outflow.
  - MPL Inflow = 0.710 mgd; Outflow = 0.630 mgd and
  - MPL Buffer in reservoir = 17.882 MG.
  - During June and July, staff worked with two young adults from Alu Like to cut and remove haole koa trees within the reservoir. MIS was supposed to utilize the Alu Like program through September, however, the program was discontinued due to the lack of funding.
  - On July 1st, staff removed broken concrete lids from the concrete flume at the West Portal.
  - On July 8<sup>th</sup>, all flush valves and blow-offs were tested, also, no problems were detected with the ARV's.
  - Chair Boswell requested that the board members be given a tour of the transmission pipeline and observe the flushing of the blow-offs and flush valves. Randy acknowledged Chair Boswell's request and directed Oscar to schedule the site tour with interested board members.

B. Capital Project Update – Randy Teruya

- Last outstanding item is the Blow-off #10. Still awaiting Contractor to respond to our request for completion of work.

C. Board Representative Organization Reports

- Lynn DeCoite asked about the status of Hikiola Coop's request to construct and install a temporary arched structure to house their inventory and supplies while the main warehouse is re-sheeted and re-roofed. Randy replied that HDOA had received the request and has placed it on the next Board of Ag agenda to be held on Tuesday, July 27, 2010.
- Lynn also requested a status report on the purchase of a backhoe. Randy stated that the request had gone to the Governor's Office sometime ago, but we have not heard back regarding an approval to purchase the backhoe. Randy will follow-up on the request.
- Molokai Farm Bureau – No report.

D. Financial Status of M.I.S. – Duane Okamoto

- Duane reported that MIS revenue, as of May 31, 2010, was \$492,319; with expenses of \$267,534 and administrative costs of \$7,296, generating a surplus of \$224,785. thru eleven months of the fiscal year.
- Overall, revenue has increased by 17.9% compared to last year, at this time.
- Duane reported that small savings were realized in Payroll and Fringe Benefits.
- The MIS continues to realize savings in Electrical expenses, primarily due to the power outage earlier in the year.
- Total expenses decreased approximately 24.7%, primarily due to electrical costs and "other" costs being lower.
- It should also be that the Pump Maintenance contract originally anticipated to begin in July 2010 needs to be considered when looking at the "surplus" generated this year.
- Water Usage – Overall, both homestead and non-homestead users' consumption increased over last fiscal year by approximately 16.8%.
- Delinquent Accounts Receivable – Total receivables increased over the same time last year by 21.5% or approximately \$52,250.
- The number of accounts owing "more than \$1,000" increased from 25 accounts to 31 accounts.
- The number of accounts owing "less than \$1,000" decreased from 58 to 51 accounts.
- A brief discussion was held regarding how to deal with the delinquent accounts. Randy will send any suggestions or comments received from board members to all members, along with a copy of the DOA suggested Collection Plan.

E. Status of Filling Molokai Irrigation System Water Users Advisory Board Vacancy

- Duane reported that the Governor had signed Act 154; which was SB633 SD1 HD2 CD1; increasing from six to seven the number of members of the Molokai Irrigation System Water Users Advisory Board, to include an additional homestead farmer. This took effect July 1, 2010.
- Also, the bill makes the District Manager of DHHL an Ex Officio member and requires that Moku Puni O Molokai develop a process to select another homestead representative.
- Because George Maioho will become the DHHL Ex Officio member, Larry Sagario will step down from the board.
- Kammy Purdy mentioned that the name of the organization is being changed to "Aha" Moku Puni O Molokai.
- Duane stated that the legislative action had specifically stated the organization's name as "Moku Puni O Molokai" and that he would check with the Attorney General's Office regarding the impact of the name change on the statute. Duane further stated that Moku Puni needs to change the formal registration documents and that he wanted to clarify that Moku Puni has to develop a process to select a candidate and that the nominee has to come before the homestead representatives on the board for approval before being sent to the governor.
- DOA has requested the assistance of DHHL to identify who would be eligible to nominate a person for the vacancy.

F. Development of Molokai Irrigation System Water Users Advisory Board Mission Statement

- The board had been given the statutory and administrative rules relating to the duties and responsibilities of the MIS advisory board as well as the statutory "preference" afforded the Hawaiian Homes Commission lessees.
- A brief discussion on the suggested mission statements was held.

MOTION: Lynn DeCoite made a motion to adopt the suggested Mission Statement No. 1 for the MIS Water Users Advisory Board Mission Statement. Seconded by Steve Arce. Vote: Unanimously passed.

V. New Business

A. Performance Measures for Management of the Molokai Irrigation System

- Randy mentioned that the proposed Performance Measures had been distributed twice before and that HDOA would like the board's input in setting a means of determining if HDOA and staff are performing in accordance with the board's wishes.

- Additional performance measures may be added in the future or existing measures may be amended by the board.

MOTION: Lynn DeCoite made a motion to accept the Performance Measures as presented "for discussion purposes." Seconded by Moke Kim. Vote: Unanimously passed.

VI. Next Meeting Date: September 21, 2010 at 10:00 am, MIS Conference Room.

VII. Announcements: None

VIII. Meeting adjourned @ 10:45 am, motion by Lynn DeCoite; seconded by Steven Arce.  
Motioned carried.

Respectfully submitted



Audwin Calairo, Secretary  
MIS Water Users Advisory Board