

DAVID Y. IGE  
Governor

JOSH GREEN  
Lt. Governor



PHYLLIS SHIMABUKURO-GEISER  
Acting Chairperson  
Board of Agriculture

State of Hawaii  
**DEPARTMENT OF AGRICULTURE**  
1428 South King Street  
Honolulu, Hawaii 96814-2512  
Phone: (808) 973-9600 FAX: (808) 973-9613

## FOOD SAFETY CERTIFICATION COSTS GRANT PROGRAM GENERAL INFORMATION

### PURPOSE

- Provide grant funds to assist farmer or rancher in meeting costs of complying with the U.S. Food and Drug Administration (FDA) Food Safety Modernization Act (FSMA), FDA regulations and state food safety laws.

### ELIGIBLE APPLICANTS

- Applicants shall:
  - Be engaged in farming or ranching in the State; and
  - Reside in the State;
  - Be an institution of higher education in the State; or
  - Be a business entity having its principal place of business in the State with employees for whom the business is legally required to provide employee benefits.

**FUNDING AVAILABILITY** - Maximum up to \$5,000 per applicant, issued on a **pro-rata basis**

### PROCUREMENT COMPLIANCE

- If you are receiving a reimbursement from the State worth more than \$2,500, you must provide proof of procurement compliance. You will need to submit:
  - Certificate of Vendor Compliance, which may be obtained by registering through the Hawaii Compliance Express (<https://vendors.ehawaii.gov/hce/>), an electronic system that provides vendors, contractors, and service providers doing business with state or county agencies to quickly and easily document that they are compliant with applicable laws. **or**
  - Certificate of Good Standing from the Department of Commerce and Consumer Affairs Business Registration Division
  - Tax clearances (federal and state) from the Department of Taxation
  - Compliance with Chapter 383, Hawaii Revised Statutes, Hawaii Employment Security Law (Unemployment Insurance) 386, (Worker's Compensation Law ) 392 Temporary Disability Insurance and 393 Prepaid Healthcare Act, from the Department of Labor and Industrial Relations

### ELIGIBLE COSTS

**For costs up to 5 years prior to the date application is received**

- Training
  - Equivalent to the Produce Safety Alliance's standardized curriculum



- Equivalent to the Food Safety Preventive Control Alliance's standardized curriculum
- Approved FSMA training
- FDA recognized hazard analysis and risk-based preventive controls for animal foods rule; and
- Preventive controls systems training emphasizing prevention of hazards before they occur, such as Hazard Analysis Critical Control Point (HACCP)
- Water systems, sanitizer treatment supplies, and monitoring meters
- Bacteriological analysis of water, raw produce, or facility
- Personal hygiene equipment and supplies, including
  - Fixed and portable restroom, but not septic systems or sewer connections
  - Rental of portable restroom
  - Hand washing sinks
  - Hand sanitizer and sanitizing stations
  - Worker protection clothing
  - First aid kits
  - Harvest and packing supplies to reduce food safety risks
  - Food safety compliance costs in the production of livestock feed for resale, including forage grasses, hay and grains
  - Wildlife fencing
  - Pest deterrents and traps
  - Good Agricultural Practices/Good Handling Practices (GAP/GHP) audit costs with a passing score
  - General clean-up of farm and removal of hazardous debris
  - Traceability software, tools and supplies
  - Food grade sanitizing solutions and detergents
  - Costs of other practices necessary for compliance with FSMA, FDA regulations or state food safety laws

#### **INELIGIBLE COSTS**

- Costs not directly related to compliance with FSMA, FDA regulations, or state food safety laws
- Costs related to general operation of the applicant's business
- Wages, compensation, or benefits for applicant's employees
- Cost of travel, entertainment, or lobbying activities
- Costs of vehicles and related vehicle expenses
- Costs which have already been or will be reimbursed
- Insurance
- Costs incurred greater than 5 years prior to the time application is received

#### **INVOICES**

- Submit invoices/receipts with application
- **Invoices/receipts must be original** and must include
  - Date of purchase, vendor's name, mailing address and phone number
  - Itemization of each good or service
  - Verification of payment by applicant

- **YOU MAY BE ASKED FOR ADDITIONAL INFORMATION**

**Mail application form, invoices and required documents by CLOSE OF BUSINESS April 15, 2019 to:**

Hawaii Department of Agriculture  
Quality Assurance Division  
1851 Auiki Street  
Honolulu, HI 96819

**APPLICATIONS RECEIVED AFTER THE ABOVE DATE WILL NOT BE PROCESSED**

**CONTACT INFORMATION**

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