



STATE OF HAWAII
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND

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TO: All State and County **Part-time and Temporary Employees** (*not eligible to enroll in EUTF's medical/prescription drug plans for full-time employees; e.g., 89-day hires, less than 50% FTE, casual hires, substitute teachers, etc.*)

FROM: Derek M. Mizuno, Administrator 

SUBJECT: Medical and Prescription Drug Plans Being Offered to Part-time and Temporary Employees

The State of Hawaii (including the Department of Education, University of Hawaii, Hawaii Health Systems Corporation, Legislature, Judiciary, Office of Hawaiian Affairs, City & County of Honolulu, County of Hawaii, County of Maui, County of Kauai, and certain Charter Schools using Ceridian payroll) are offering plans, insured by HMSA and Kaiser, to part-time and temporary employees *who are not eligible to participate in EUTF's medical and prescription drug plans for full-time employees.*

Q1. Who is eligible to enroll in the EUTF plans for part-time and temporary employees?

All part-time and temporary employees *who are not eligible to participate in EUTF's medical and prescription drug plans for full-time employees.* Examples of employees who are eligible to participate in the EUTF plans for part-time and temporary employees include employees who are hired for less than a 90-day appointment, employees who are hired for less than 50% full-time equivalency, substitute teachers, and casual hires.

Q2. Am I required to enroll?

No. Participation is voluntary.

Q3. If I elect NOT to enroll under the EUTF plans for part-time and temporary employees, what do I need to do?

Do nothing. You only need to take action if you wish to enroll.

EUTF's Mission: We care for the health and well being of our beneficiaries by striving to provide quality benefit plans that are affordable, reliable, and meet their changing needs. We provide service that is excellent, courteous, compassionate, and informative.

Q4. If I am eligible for coverage under the EUTF plans for part-time and temporary employees, can I enroll my spouse, domestic or civil union partner, and children?

You may enroll yourself and your children up to age 26. You may not enroll your spouse, domestic partner or civil union partner.

Q5. How much will I pay for my coverage under the EUTF plans for part-time and temporary employees?

Rates effective 7/1/2016 through 6/30/2017:

HMSA 75/25 Plan including prescription drug:

- Self \$858.80
- 2-Party \$1,444.04
- Family \$2,029.32

Kaiser Plan including prescription drug:

- Self \$724.13
- 2-Party \$1,448.25
- Family \$2,172.38

Q6. Do I have other options for purchasing medical and prescription drug insurance?

Yes. You should review plans offered through the federal Health Insurance Marketplace. Please visit their website at www.healthcare.gov for more information.

Q7. Will the State of county pay part of my premium under the EUTF plans for part-time and temporary employees?

No. If you enroll, you will be required to pay the full premium listed above in Q5.

Q8. What are the benefits for each plan option under the EUTF plans for part-time and temporary employees?

Below is a summary of the benefits for each plan option. You may visit each carrier's website for more detailed information or call their customer call center. See Q15 for their website addresses and customer call center phone numbers.

HMSA 75/25 Plan

	Employee Pays In-Network	Employee Pays Out-of-Network*
Primary Care or Specialist Physician Office Visit	\$20	\$20
Routine Physical Exams	No Charge	No Charge
Screening Mammography	No Charge	No Charge
Immunizations	No Charge	No Charge
Maternity	25%	25%
Hospital Inpatient Services: Room and Board Ancillary Services Physician Services Surgery Anesthesia	25% 25% \$20 25% 25%	25%
Outpatient Services: Chemotherapy/Radiation Therapy Surgery Diagnostic X-ray Anesthesia	25%	25%
Diagnostic Lab	No Charge	No Charge
Mental Health Services, both inpatient care and outpatient care	25%	25%
Prescription Drugs Generic (30 day supply) Preferred Brand (30 day supply) Other Brand (30 day supply)	\$5 \$15 \$30	\$5** \$15** \$30**
Injectibles & Specialty Drugs	20% of eligible charges, up to \$250 max. \$30 Oral Oncology Chemotherapy.	Not a benefit
Insulin: Preferred	\$5	\$5**
Diabetic Supplies: Preferred	No Charge	No Charge
Annual Deductible – Single/Family	\$300/\$900	\$300/\$900
Annual Out-of-Pocket Limit for Medical – Single/Family	\$5,000/\$13,200	
Annual Out-of-Pocket Limit for Prescription Drug – Single Only	\$1,600	
Lifetime Benefit Maximum	None	None

*Out-of-Network benefits are limited to usual, customary & reasonable charges.

**Plus 20% of eligible charges.

Kaiser Plan

Primary Care or Specialist Physician Office Visit	\$20
Routine Physical Exams	No Charge
Screening Mammography	No Charge
Immunizations	No Charge
Maternity (no charge for routine prenatal visits and one postpartum visit)	No Charge
Hospital Inpatient Services: Room and Board Ancillary Services Physician Services Surgery Anesthesia	15%
Outpatient Services: Chemotherapy Radiation Therapy Surgery Diagnostic X-ray Anesthesia Diagnostic Lab	\$20 20% 15% \$10/Dept./Day for basic and 20% for Specialty. 15% \$10/Dept./Day for basic and 20% for Specialty.
Mental Health Services Inpatient Care	15%
Mental Health Services Outpatient Care	\$20
Prescription Drugs: Generic (30 day supply) Tier One Generic/Tier Two Generic Preferred Brand (30 day supply) Other Brand (30 day supply) Injectibles & Specialty Drugs: Insulin: Diabetic Supplies: Preferred	\$5/\$10 \$35 \$35 \$5 Tier One Generic \$10 Tier Two Generic \$35 Brand \$20 per dose if it requires administration by medical personnel. \$5 Tier One Generic \$10 Tier Two Generic \$35 Brand 50% of applicable charges.
Annual Deductible – Single/Family	None
Annual Out-of-Pocket Limit – Single/Family	\$2,500/\$7,500
Lifetime Benefit Maximum	None

Q9. Do the EUTF plans for part-time and temporary employees constitute “Minimum Essential Coverage,” under the standards set by the federal Affordable Care Act?

Yes. Both plan options described above, under the EUTF plans for part-time and temporary employees qualify as minimum essential coverage under the federal Affordable Care Act.

Q10. Will dental and vision coverage be offered?

No.

Q11. When are the enrollment forms due and when is the coverage effective?

Your enrollment form and payment must be received by HMSA or Kaiser within 30 days of your date of hire. For enrollment forms and payments received by the 10th of the month, coverage will begin the first of the following month. For enrollment forms and payment received after the 10th of the month, coverage will be begin the first day of the second following month.

Example: Employee hired June 1st and sends HMSA or Kaiser the enrollment form and payment by June 9th, coverage begins July 1st. Or, employee hired June 1st and sends HMSA or Kaiser the enrollment form June 21st, coverage begins August 1st.

Q12. When will my eligibility for coverage end under the EUTF plan for part-time and temporary employees?

Your eligibility for coverage will end on the last day of the month either when your State or county employment ends or when you move into a State or county position that allows you to enroll in one of the EUTF plans for full-time employees. Contact HMSA or Kaiser right away to terminate your coverage when your part-time/temporary employment ends.

Q13. If I am serving an 89-day appointment and I have a one-day break in service and am re-hired into another 89-day appointment by the same employer or another State or county employer, must I terminate my coverage?

No. You must notify your carrier to terminate your coverage when you are no longer working in any State or county part-time or temporary employment. If you are hired into a State or county position that makes you eligible for EUTF’s health plans for full-time employees, you must terminate your coverage in the plan for part-time and temporary employees (and you may enroll in one of the EUTF health plans for full-time employees at that time).

Q14. How do I know if I’m eligible to participate in the EUTF medical and and prescription drug plans for full-time employees?

Contact your Department Personnel Office. DOE employees should contact the OHR Health Benefits & Awards Unit (DOE-HBAU).

Q15. Who do I contact if I have questions about coverage and benefits?

- **HMSA:** Call the customer call center on Oahu at (808) 948-5555 or 1-800-620-4672. For Neighbor Islands and/or visit their website at: hmsa.com/eutf.
- **Kaiser:** Call the customer call center at 432-5250 or Neighbor Islands at 1(844) 276-6628 and/or visit their website at: kp.org/eutf.

Q16. How do I enroll?

- To enroll in the HMSA 75/25 Plan, contact HMSA for an enrollment application or you may go to hmsa.com/eutf. Once you complete the enrollment application mail it to HMSA at: HMSA, 6 AMS-CSS, P.O. Box 860, Honolulu, HI 96808 – be sure to attach the first month’s premium to the enrollment application.
- To enroll in the Kaiser Plan, visit Kaiser’s website at kp.org/eutf. Click on Plans and Services/EUTF actives/Part-time and Temporary Employees. Download the enrollment form, complete it and mail it to Kaiser at: Kaiser Permanente Members Administration, P.O. Box 203006, Denver Colorado 80220-9006. At the same time, mail the first month’s premium and a copy of the enrollment form to: Kaiser Permanente, P.O. Box 30820, Honolulu, HI 96820-0820.

Q17. How do I pay the monthly premiums?

You will pay your premium directly to HMSA or Kaiser. Instructions for payment of premiums will be included in the enrollment materials that will be sent to you after HMSA or Kaiser receives your enrollment form and first month’s premium.

Q18. Can my premium payments be deducted from my paycheck?

No.

Q19. How do I terminate coverage?

- HMSA members can terminate coverage prospectively by sending HMSA a written statement to: HMSA, 6 AMS-CSS, P.O. Box 860, Honolulu, HI 96808.
- Kaiser members can terminate coverage prospectively by sending a written statement to Kaiser at: Kaiser Permanente, Membership Administration, P.O. Box 203006, Denver, CO 80220-9006; or via fax at 1-866-846-2650.

Q20. If I get a State of county job that makes me eligible for EUTF benefits for full-time employees, and that job starts in the middle of the month, will I get a refund for half a month? Is it the same if the job is with an employer other than the State or counties?

No. Whether you get a State, county or private sector job, both HMSA & Kaiser will terminate this part-time/temporary employee coverage at the end of the month and do not prorate or provide half-month refunds.

Q21. Who can I contact if I have additional questions?

- Contact HMSA and/or Kaiser for more information regarding the benefits of their plans. See Q15 for their contact information.
- Contact your Department Personnel Office regarding eligibility questions. DOE employees contact the DOE-HBAU.