

**AGENDA**  
**BOARD OF AGRICULTURE MEETING**

**Date:** March 27, 2024  
**Time:** 9:00 a.m.  
**Place:** In person access - Department of Agriculture  
Plant Quarantine Branch  
1849 Auiki Street  
Honolulu, Hawaii 96819-3100

**and**

Please click the link below to join the webinar:

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*Members of the public may submit written testimony via e-mail to:  
[HDOA.BOARD.TESTIMONY@HAWAII.GOV](mailto:HDOA.BOARD.TESTIMONY@HAWAII.GOV) , via postal mail to the  
BOA Chairperson's Office at 1428 S. King Street, Honolulu, HI 96814-2512;  
or via fax to the BOA Chairperson at (808)973-9613. Please include the word  
"testimony" and the subject matter following the address line. We request submission of  
testimony at least 24 hours prior to the meeting to ensure that it can be distributed to the  
Board members.*

*Copies of the Board Packet will be available for on-line review at:*

<http://hdoa.hawaii.gov/meetings-reports/>.

**INTERNET ACCESS:**

*To view the meeting and provide live oral testimony during the meeting, please use the above link. You will be asked to enter your name in order to access the meeting as an attendee. The Board requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked*

for an email address. You may fill in this field with any entry in an email format, e.g.,  
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*As an attendee, your microphone will be automatically muted during the meeting unless you are providing testimony. For each agenda item you wish to testify on, please click the Raise Hand button found on your Zoom screen. Board staff will individually enable each testifier to unmute their microphone. When recognized by the Chair, please unmute your microphone before speaking and mute your microphone after you finish speaking in order to prevent audio feedback. When testifying, you will be asked to identify yourself and the organization, if any, that you represent. Each testifier will be limited to two minutes of testimony per agenda item.*

## **PHONE ACCESS:**

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*Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to either enter your panelist number or wait to be admitted into the meeting. You will not have a panelist number. So, please wait until you are admitted into the meeting.*

*When the Chairperson asks for public testimony, you may indicate you want to testify by entering "\*" and then "9" on your phone's keypad. After entering "\*" and then "9", a voice prompt will let you know that the host of the meeting has been notified.*

*When recognized by the Chairperson, you may unmute yourself by pressing "\*" and then "6" on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter "\*" and then "6" again to mute yourself.*

*In the event that connectivity is lost, and attempts to repair the connection exceed thirty minutes, the meeting may be terminated or continued to another date and time. Consult the webpage for updated information.*

## **IN-PERSON ACCESS:**

*There will also be one meeting location, open to the public, which will have an audio-visual connection. That meeting will be held at:*

*State of Hawaii, Department of Agriculture  
Plant Quarantine Branch  
1849 Auiki Street  
Honolulu, Hawaii 96819-3100*

*For internet, telephone, and in-person access, when testifying, you will be asked to identify yourself and the organization, if any, that you represent. Each testifier will be limited to one minute of testimony per agenda item.*

I. CALL TO ORDER

II. APPROVAL OF MINUTES FROM 2/27/24 MEETING

III. INTRODUCTIONS

IV. COMMUNICATIONS FROM DIVISIONS AND ADMINISTRATION

A. AGRICULTURAL RESOURCE MANAGEMENT DIVISION

1. Request to: 1) Rescind Prior Board Action Approving Conversion of General Lease Nos. S-5658 and S-5168; Akamai Landscape & Maintenance Service, Inc., Lessee, and 2) Approve Extension of General Lease Nos. S-5658 and S-5168; TMKs: (1) 4-1-027:011 and (1) 4-1-027:018, Lots 34 and 32, Waimanalo Farm Lots, Koolaupoko, Waimanalo, Island of Oahu, Hawaii
2. Request for Consent to Assignment of General Lease No. S-4625; Kahakai Nursery, Inc. Lessee/Assignor; Shane Castillo, Assignee; TMK: (3) 1-5-116:022, Lot 22, Pahoia Agricultural Park, Puna District, Island of Hawaii, Hawaii
3. Request for Consent to Assignment of General Lease No. S-4626; Pacific Floral Exchange, Inc., Lessee/Assignor; Shane Castillo, Assignee; TMK: (3) 1-5-116:023, Lot 23, Pahoia Agricultural Park, Puna District, Island of Hawaii, Hawaii
4. Request for Consent to Assignment of General Lease No. 4630; Pacific Farms, Inc., Lessee/Assignor; Shane Castillo, Assignee; TMK: (3) 1-5-116:025, Lot 27, Pahoia Agricultural Park, Puna District, Island of Hawaii, Hawaii
5. Request for Consent to Assignment of General Lease S-4423; Melecio C. Alvarado and Arceli S. Alvarado, Lessee/Assignor; Plant Genesis Hawaii, LLC., Assignee; TMK: (3) 1-5-116:009, Lot 9, Pahoia Agricultural Park, Puna District, Island of Hawaii, Hawaii
6. Request for Approval of Sublease Between Hamakua Agricultural Cooperative, Lessee/Sublessor; and Sarah Purgus, Sublessee; General Lease No. S-7011, TMK: (3) 4-3-005:018 (por), Lot No. W10, Hamakua Agricultural Park, Phase II, Pohakuhaku and Kemau 1st, Hamakua District, Island of Hawaii, Hawaii

V. OLD BUSINESS

- A. Approval of October 24, 2023 Meeting Minutes

VI. NEW BUSINESS

A. Presentation on Department Procedures and Policies Regarding Compost Movement

VII. DIRECTOR'S REPORT

None

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***\*The Board may go into Executive Session pursuant to exceptions provided under Section 92-5, Hawaii Revised Statutes (HRS), including to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities, pursuant to Section 92-5(4), HRS.***

*The Hawai'i Department of Agriculture does not discriminate on the basis of race, color, sex, national origin, age, or disability, or any other class as protected under applicable federal or state law, in administration of its programs, or activities, and the Department of Agriculture does not intimidate or retaliate against any individual or group because they have exercised their rights to participate in actions protected, or oppose action prohibited, by 40 C.F.R. Parts 5 and 7, or for the purpose of interfering with such rights.*

*If you have any questions about this notice or any of the Department's non-discrimination programs, policies, or procedures, you may contact:*

*Rae Gee, Non-Discrimination Coordinator  
Hawai'i Department of Agriculture, 1428 S. King Street, Honolulu, HI 96814,  
(808) 973-9591, [hdoa.titlevi@hawaii.gov](mailto:hdoa.titlevi@hawaii.gov)*

*If you believe that you have been discriminated against with respect to a Department of Agriculture program or activity, you may contact the Acting Non-Discrimination Coordinator identified above.*

*To request language or accessibility for HDOA programs or public meetings, please contact the Office of the Chairperson, at (808) 973-9560 or email: [hdoa.info@hawaii.gov](mailto:hdoa.info@hawaii.gov). Please allow sufficient time for HDOA to meet accommodation requests.*

*To request language interpretation for this document, please contact: Language Access Coordinator located at 1428 South King Street, Honolulu, HI 96813 (Phone: 808-973-9496) Email: [hdoa.hr@hawaii.gov](mailto:hdoa.hr@hawaii.gov). Individuals may request oral interpretation services in order to request a written translation of this document.*

*If you need an auxiliary aid/service or other accommodation due to a disability, contact Rae Gee at (808) 973-9591 or [hdoa.titlevi@hawaii.gov](mailto:hdoa.titlevi@hawaii.gov) as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled.*

*Upon request, this notice is available in alternate/accessible formats.*